

# Fundraising and Gift Acceptance Policy

Approval Date: **02/19/2024**  
Document Owner: **Chief Executive Officer**  
Department(s): **Corporate Compliance**

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## **PURPOSE:**

HealthLinc seeks and accepts outright gifts, future gift commitments, and sponsorships that are consistent with its Mission, Vision, and Values. The purpose of this policy is to:

- protect the charitable interests of and maximize the benefits to both HealthLinc and the donor. HealthLinc encourages charitable giving without encumbering itself with gifts that generate more cost than benefit;
- delegate responsibilities associated with gift acceptance;
- ensure basic accounting, billing, and cash control policies and procedures designed to protect and ensure HealthLinc has accurate records of financial activities and ensure compliance with governmental and private gift acceptance and fundraising reporting requirements. If this policy conflicts with specific federal or state regulations, the regulations shall prevail;
- ensure compliance with rules and regulations governing Federal Qualified Health Center gift acceptance activities and federal, state, and local laws;
- ensure HealthLinc abides by ethical fundraising standards, donor's rights are adhered to, and privacy is protected. HealthLinc will take care to ensure that contributions are used in accordance with donors' intentions.

**POLICY:** HealthLinc will establish a procedure to maximize gift benefits to both HealthLinc and the donor, to set organizational responsibilities associated with gift acceptance and fundraising activities, to ensure accurate recordkeeping, to ensure compliance with all applicable federal, state, and local laws, rules, and regulations regarding gift acceptance activities and taxes, and to ensure ethical fundraising standards and donor's rights are protected.

**RELATED PROCEDURE:** [Fundraising and Gift Acceptance Procedure](#)